

## Shanklea Primary School

Telephone : 01670 715205 Email: admin@shanklea.northumberland.sch.uk Website: www.shanklea.northumberland.sch.uk Naim Road, Parkside Chase, Cramlington, Northumberland NE23 1RQ

## Risk Assessment: Daily Environment Checks

## All areas to be checked before each session

Time:

Date:

Checked by:

| Area assessed1Main Office Entrance1.Free of trip hazards2.Entrance/Exit routes unobst3.Hand sanitiser available4.Internal door locked5.Contact details/open sign or6.OOSC Mobile switched on7.Bell is in working order8.Lights switched on2Main hall1.First Aid Kit accessible2.Free of trip hazards3.Exit routes unobstructed4.Clean and tidy5.Lights switched on6.Slip and trip hazard (spillage7.Room temperature suitable8.Base tables set up/social dis9.Age appropriate activities/to<br>good order3Library (When in use)1.Clean and tidy2.Toys and equipment in good3.First Aid kit accessible4.Free of trip hazards5.Room temperature suitable6.Free movement?7.EYFS activities set up on ta4School Kitchen1.Clean and tidy2.Inaccessible to children3.Appliances all switched off4.Clean and tidy2.Fridge temperature within so7.Hand soap available5Disabled Toilet1.Clean and tidy2.Accessible to all3.Sufficient toilet roll4.Sufficient soap5.Sufficient soap<   |                       | Chice | Red by |   |
|---|-----------------------|-------|--------|---|
| 1.       Free of trip hazards         2.       Entrance/Exit routes unobst         3.       Hand sanitiser available         4.       Internal door locked         5.       Contact details/open sign or         6.       OOSC Mobile switched on         7.       Bell is in working order         8.       Lights switched on         2       Main hall         1.       First Aid Kit accessible         2.       Free of trip hazards         3.       Exit routes unobstructed         4.       Clean and tidy         5.       Lights switched on         6.       Slip and trip hazard (spillage         7.       Room temperature suitable         8.       Base tables set up/social dis         9.       Age appropriate activities/to         good order       3         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1. <th></th> <th>Yes</th> <th>No</th> <th>Comments/actions</th>   |                       | Yes   | No     | Comments/actions                            |
| 1. Free of trip hazards         2. Entrance/Exit routes unobst         3. Hand sanitiser available         4. Internal door locked         5. Contact details/open sign or         6. OOSC Mobile switched on         7. Bell is in working order         8. Lights switched on         2         Main hall         1. First Aid Kit accessible         2. Free of trip hazards         3. Exit routes unobstructed         4. Clean and tidy         5. Lights switched on         6. Slip and trip hazard (spillage         7. Room temperature suitable         8. Base tables set up/social dis         9. Age appropriate activities/to<br>good order         3       Library (When in use)         1. Clean and tidy         2. Toys and equipment in good         3. First Aid kit accessible         4. Free of trip hazards         5. Room temperature suitable         6. Free movement?         7. EYFS activities set up on ta         4       School Kitchen         1. Clean and tidy         2. Inaccessible to children         3. Appliances all switched off         4. Cleaning products/materials         5. Food stored appropriately         6. Fridge temperat  |                       |       |        |   |
| <ol> <li>Entrance/Exit routes unobst</li> <li>Hand sanitiser available</li> <li>Internal door locked</li> <li>Contact details/open sign or</li> <li>OOSC Mobile switched on</li> <li>Bell is in working order</li> <li>Lights switched on</li> <li>Main hall</li> <li>First Aid Kit accessible</li> <li>Free of trip hazards</li> <li>Exit routes unobstructed</li> <li>Clean and tidy</li> <li>Lights switched on</li> <li>Slip and trip hazard (spillage</li> <li>Room temperature suitable</li> <li>Base tables set up/social dis</li> <li>Age appropriate activities/to<br/>good order</li> <li>Library (When in use)</li> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Frood stored appropriately</li> <li>Fridge temperature within s</li> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Clean and tidy</li> <li>Inaccessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Outside area</li> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in t</li> </ol>   |                       |       |        |   |
| <ul> <li>3. Hand sanitiser available</li> <li>4. Internal door locked</li> <li>5. Contact details/open sign or</li> <li>6. OOSC Mobile switched on</li> <li>7. Bell is in working order</li> <li>8. Lights switched on</li> <li>2 Main hall</li> <li>1. First Aid Kit accessible</li> <li>2. Free of trip hazards</li> <li>3. Exit routes unobstructed</li> <li>4. Clean and tidy</li> <li>5. Lights switched on</li> <li>6. Slip and trip hazard (spillage</li> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/togood order</li> <li>3</li> <li>2. Library (When in use)</li> <li>1. Clean and tidy</li> <li>2. Toys and equipment in good</li> <li>3. First Aid kit accessible</li> <li>4. Free of trip hazards</li> <li>5. Room temperature suitable</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4</li> <li>4</li> <li>4. School Kitchen</li> <li>1. Clean and tidy</li> <li>2. Inaccessible to children</li> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5</li> <li>5</li> <li>5. Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7</li> <li>7</li> <li>7</li> <li>9</li> <li>9</li> <li>9</li> <li>9</li> <li>1. Entrance clear of obstructio</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in t</li> </ul>   | structed              |       |        |   |
| 5.       Contact details/open sign or         6.       OOSC Mobile switched on         7.       Bell is in working order         8.       Lights switched on         2       Main hall         1.       First Aid Kit accessible         2.       Free of trip hazards         3.       Exit routes unobstructed         4.       Clean and tidy         5.       Lights switched on         6.       Slip and trip hazard (spillage         7.       Room temperature suitable         8.       Base tables set up/social dis         9.       Age appropriate activities/to good order         3       Library (When in use)         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials  |                       |       |        |   |
| <ul> <li>6. OOSC Mobile switched on</li> <li>7. Bell is in working order</li> <li>8. Lights switched on</li> <li>2 Main hall <ol> <li>First Aid Kit accessible</li> <li>Free of trip hazards</li> <li>Exit routes unobstructed</li> <li>Clean and tidy</li> <li>Lights switched on</li> <li>Slip and trip hazard (spillage</li> <li>Room temperature suitable</li> <li>Base tables set up/social dis</li> <li>Age appropriate activities/togood order</li> </ol> </li> <li>3 Library (When in use) <ol> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> </ol> </li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in to wo</li></ol></li></ul>                                    |                       |       |        |   |
| 7.       Bell is in working order         8.       Lights switched on         2       Main hall         1.       First Aid Kit accessible         2.       Free of trip hazards         3.       Exit routes unobstructed         4.       Clean and tidy         5.       Lights switched on         6.       Slip and trip hazard (spillage         7.       Room temperature suitable         8.       Base tables set up/social dis         9.       Age appropriate activities/to good order         3       Library (When in use)         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s   | on foyer door         |       |        |   |
| <ul> <li>8. Lights switched on</li> <li>2 Main hall <ol> <li>First Aid Kit accessible</li> <li>Free of trip hazards</li> <li>Exit routes unobstructed</li> <li>Clean and tidy</li> <li>Lights switched on</li> <li>Slip and trip hazard (spillage</li> <li>Room temperature suitable</li> <li>Base tables set up/social dis</li> <li>Age appropriate activities/togood order</li> </ol> </li> <li>3 Library (When in use) <ol> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> </ol> </li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructiod</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in total)</li> </ol> </li> </ul>   | -                     |       |        |   |
| 2       Main hall         1.       First Aid Kit accessible         2.       Free of trip hazards         3.       Exit routes unobstructed         4.       Clean and tidy         5.       Lights switched on         6.       Slip and trip hazard (spillage         7.       Room temperature suitable         8.       Base tables set up/social dis         9.       Age appropriate activities/to good order         3       Library (When in use)         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s         7.       Hand soap available         5       Disabled Toilet  |                       |       |        |   |
| 1. First Aid Kit accessible         2. Free of trip hazards         3. Exit routes unobstructed         4. Clean and tidy         5. Lights switched on         6. Slip and trip hazard (spillage         7. Room temperature suitable         8. Base tables set up/social dis         9. Age appropriate activities/togood order         3       Library (When in use)         1. Clean and tidy         2. Toys and equipment in good         3. First Aid kit accessible         4. Free of trip hazards         5. Room temperature suitable         6. Free movement?         7. EYFS activities set up on ta         4         School Kitchen         1. Clean and tidy         2. Inaccessible to children         3. Appliances all switched off         4. Cleaning products/materials         5. Food stored appropriately         6. Fridge temperature within s         7. Hand soap available         5         5         6. Washing posters in place         7         7         9         9         9         9         9         9         9 <tr< td=""><td></td><td></td><td></td><td></td></tr<>   |                       |       |        |   |
| <ol> <li>Free of trip hazards</li> <li>Exit routes unobstructed</li> <li>Clean and tidy</li> <li>Lights switched on</li> <li>Slip and trip hazard (spillage</li> <li>Room temperature suitable</li> <li>Base tables set up/social dis</li> <li>Age appropriate activities/togood order</li> <li>Library (When in use)</li> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> <li>School Kitchen</li> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Clean ing products/materials</li> <li>Froidge temperature within s</li> <li>Hand soap available</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in tote)</li> </ol>  |                       |       |        |   |
| <ul> <li>3. Exit routes unobstructed</li> <li>4. Clean and tidy</li> <li>5. Lights switched on</li> <li>6. Slip and trip hazard (spillage</li> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/togood order</li> <li>3 Library (When in use)</li> <li>1. Clean and tidy</li> <li>2. Toys and equipment in good</li> <li>3. First Aid kit accessible</li> <li>4. Free of trip hazards</li> <li>5. Room temperature suitable</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen</li> <li>1. Clean and tidy</li> <li>2. Inaccessible to children</li> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7</li> <li>7</li> <li>7</li> <li>8</li> <li>9</li> <li>9</li> <li>9</li> <li>9</li> <li>9</li> <li>9</li> <li>10</li> <li>9</li> <li>11</li> <li>12</li> <li>12</li> <li>13</li> <li>14</li> <li>14</li> <li>15</li> <li>15</li> <li>16</li> <li>16</li> <li>16</li> <li>17</li> <li>17</li> <li>18</li> <li>19</li> <li>19</li> <li>10</li> <li>10</li> <li>10</li> <li>10</li> <li>10</li> <li>10</li> <li>11</li> <li>12</li> <li>12</li> <li>14</li> <li>15</li> <li>15</li> <li>16</li> <li>16</li> <li>16</li> <li>16</li> <li>17</li> <li>16</li> <li>16</li> <li>17</li> <li>17</li> <li>18</li> <li>19</li> <li>19</li> <li>10</li> <li< td=""><td></td><td></td><td></td><td></td></li<></ul> |                       |       |        |   |
| <ul> <li>4. Clean and tidy</li> <li>5. Lights switched on</li> <li>6. Slip and trip hazard (spillage</li> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/togood order</li> <li>3 Library (When in use)</li> <li>1. Clean and tidy</li> <li>2. Toys and equipment in good</li> <li>3. First Aid kit accessible</li> <li>4. Free of trip hazards</li> <li>5. Room temperature suitable</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen</li> <li>1. Clean and tidy</li> <li>2. Inaccessible to children</li> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the same set of the s</li></ul>  |                       |       |        |   |
| <ul> <li>5. Lights switched on</li> <li>6. Slip and trip hazard (spillage</li> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/togood order</li> <li>3 Library (When in use)</li> <li>1. Clean and tidy</li> <li>2. Toys and equipment in good</li> <li>3. First Aid kit accessible</li> <li>4. Free of trip hazards</li> <li>5. Room temperature suitable</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen</li> <li>1. Clean and tidy</li> <li>2. Inaccessible to children</li> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5</li> <li>5 Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7</li> <li>7</li> <li>7</li> <li>91ay area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in t</li> </ul>  |                       |       |        |   |
| <ul> <li>6. Slip and trip hazard (spillage</li> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/togood order</li> <li>3 Library (When in use) <ol> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> </ol> </li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the source)</li> </ol> </li> </ul>   |                       |       |        |   |
| <ul> <li>7. Room temperature suitable</li> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/to good order</li> <li>3 Library (When in use) <ol> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> </ol> </li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the soft)</li> </ol> </li> </ul>  |                       |       |        |   |
| <ul> <li>8. Base tables set up/social dis</li> <li>9. Age appropriate activities/to good order</li> <li>3 Library (When in use) <ol> <li>Clean and tidy</li> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> </ol> </li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Clean and tidy</li> <li>Fridge temperature within s</li> <li>Fridge temperature within s</li> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the source)</li> </ol> </li> </ul>  |                       |       |        |   |
| 9. Age appropriate activities/togood order         3       Library (When in use)         1. Clean and tidy         2. Toys and equipment in good         3. First Aid kit accessible         4. Free of trip hazards         5. Room temperature suitable         6. Free movement?         7. EYFS activities set up on ta         4         School Kitchen         1. Clean and tidy         2. Inaccessible to children         3. Appliances all switched off         4. Cleaning products/materials         5. Food stored appropriately         6. Fridge temperature within s         7. Hand soap available         5         5         6. Fridge temperature within s         7. Hand soap available         5         5         7         0         4. Sufficient toilet         1. Clean and tidy         2. Accessible to all         3. Sufficient soap         5. Sufficient paper towels         6. Washing posters in place         7         Outside area         1. Entrance clear of obstruction         2. Play area litter-free         3. Outdoor equipment safe to working order (eg wa  |                       |       |        |   |
| good order         3       Library (When in use)         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s         7.       Hand soap available         5       Disabled Toilet         1.       Clean and tidy         2.       Accessible to all         3.       Sufficient toilet roll         4.       Sufficient soap         5.       Sufficient paper towels         6.       Washing posters in place         7       Outside area         1.       Entrance clear of obstruction         2.       Play area litter-free         3.       Outdoor equipment safe to working ord  |                       |       |        |   |
| 3       Library (When in use)         1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s         7.       Hand soap available         5       Disabled Toilet         1.       Clean and tidy         2.       Accessible to all         3.       Sufficient toilet roll         4.       Sufficient soap         5.       Sufficient paper towels         6.       Washing posters in place         7       Outside area         1.       Entrance clear of obstruction         2.       Play area litter-free         3.       Outdoor equipment safe to working order (eg water in tot) <td>toys organised and in</td> <td></td> <td></td> <td></td>  | toys organised and in |       |        |   |
| 1.       Clean and tidy         2.       Toys and equipment in good         3.       First Aid kit accessible         4.       Free of trip hazards         5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s         7.       Hand soap available         5       Disabled Toilet         1.       Clean and tidy         2.       Accessible to all         3.       Sufficient toilet roll         4.       Sufficient soap         5.       Sufficient paper towels         6.       Washing posters in place         7       Outside area         1.       Entrance clear of obstruction         2.       Play area litter-free         3.       Outdoor equipment safe to working order (eg water in the store)   |                       |       |        |   |
| <ol> <li>Toys and equipment in good</li> <li>First Aid kit accessible</li> <li>Free of trip hazards</li> <li>Room temperature suitable</li> <li>Free movement?</li> <li>EYFS activities set up on ta</li> <li>School Kitchen</li> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Froidge temperature within s</li> <li>Hand soap available</li> <li>Disabled Toilet</li> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in t</li> </ol>  |                       |       |        |   |
| <ul> <li>3. First Aid kit accessible</li> <li>4. Free of trip hazards</li> <li>5. Room temperature suitable</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen</li> <li>1. Clean and tidy</li> <li>2. Inaccessible to children</li> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the second seco</li></ul>  |                       |       |        |   |
| <ul> <li>4. Free of trip hazards</li> <li>5. Room temperature suitabl</li> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstructio</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in t</li> </ol> </li> </ul>  | ood order             |       |        |   |
| 5.       Room temperature suitable         6.       Free movement?         7.       EYFS activities set up on ta         4       School Kitchen         1.       Clean and tidy         2.       Inaccessible to children         3.       Appliances all switched off         4.       Cleaning products/materials         5.       Food stored appropriately         6.       Fridge temperature within s         7.       Hand soap available         5       Disabled Toilet         1.       Clean and tidy         2.       Accessible to all         3.       Sufficient toilet roll         4.       Sufficient paper towels         6.       Washing posters in place         7       Outside area         1.       Entrance clear of obstruction         2.       Play area litter-free         3.       Outdoor equipment safe to working order (eg water in the stafe to the stafe to the stafe to the stafe to working order (eg water in the stafe to working order (eg water in the stafe to the s  |                       |       |        |   |
| <ul> <li>6. Free movement?</li> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the set of the s</li></ol></li></ul>                                    |                       |       |        |   |
| <ul> <li>7. EYFS activities set up on ta</li> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the set of the set of</li></ol></li></ul>                                    | ole                   |       |        |   |
| <ul> <li>4 School Kitchen <ol> <li>Clean and tidy</li> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> </ol> </li> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the same safe to working order (eg water in the same safe to working order (eg water in the safe to workin</li></ol></li></ul>                                    | ahlaa                 |       |        |   |
| 1. Clean and tidy         2. Inaccessible to children         3. Appliances all switched off         4. Cleaning products/materials         5. Food stored appropriately         6. Fridge temperature within s         7. Hand soap available         5         5         6. Fridge temperature within s         7. Hand soap available         5         0isabled Toilet         1. Clean and tidy         2. Accessible to all         3. Sufficient toilet roll         4. Sufficient soap         5. Sufficient paper towels         6. Washing posters in place         7         Outside area         1. Entrance clear of obstruction         2. Play area litter-free         3. Outdoor equipment safe to working order (eg water in the stafe to working order (eg water in the stafe)   | lables                |       |        |   |
| <ol> <li>Inaccessible to children</li> <li>Appliances all switched off</li> <li>Cleaning products/materials</li> <li>Food stored appropriately</li> <li>Fridge temperature within s</li> <li>Hand soap available</li> <li>Disabled Toilet</li> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in t</li> </ol>   |                       |       |        |   |
| <ul> <li>3. Appliances all switched off</li> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the same safe)</li> </ul>  |                       |       |        |   |
| <ul> <li>4. Cleaning products/materials</li> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the state)</li> </ul>  | :                     |       |        |   |
| <ul> <li>5. Food stored appropriately</li> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the state of the</li></ul>   |                       |       |        |   |
| <ul> <li>6. Fridge temperature within s</li> <li>7. Hand soap available</li> <li>5 Disabled Toilet</li> <li>1. Clean and tidy</li> <li>2. Accessible to all</li> <li>3. Sufficient toilet roll</li> <li>4. Sufficient soap</li> <li>5. Sufficient paper towels</li> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the second sec</li></ul>  |                       |       |        |   |
| 7.       Hand soap available         5       Disabled Toilet         1.       Clean and tidy         2.       Accessible to all         3.       Sufficient toilet roll         4.       Sufficient soap         5.       Sufficient paper towels         6.       Washing posters in place         7       Outside area         1.       Entrance clear of obstruction         2.       Play area litter-free         3.       Outdoor equipment safe to working order (eg water in the safe to working order (eg water in the safe to working order (eg water in the safe)  |                       |       |        | * Temperature recorded on fridge in kitchen |
| <ul> <li>5 Disabled Toilet <ol> <li>Clean and tidy</li> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> </ol> </li> <li>7 Outside area <ol> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the second second</li></ol></li></ul>                                    | oure runge            |       |        |   |
| 1. Clean and tidy         2. Accessible to all         3. Sufficient toilet roll         4. Sufficient soap         5. Sufficient paper towels         6. Washing posters in place         7         Outside area         1. Entrance clear of obstruction         2. Play area litter-free         3. Outdoor equipment safe to working order (eg water in the safe)   |                       |       |        |   |
| <ol> <li>Accessible to all</li> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Outside area</li> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in the same safe)</li> </ol>  |                       |       |        |   |
| <ol> <li>Sufficient toilet roll</li> <li>Sufficient soap</li> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Outside area</li> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in the same same same same same same same sam</li></ol>  |                       |       |        |   |
| <ol> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Outside area</li> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in the same safe)</li> </ol>  |                       |       |        |   |
| <ol> <li>Sufficient paper towels</li> <li>Washing posters in place</li> <li>Outside area</li> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to working order (eg water in the same safe)</li> </ol>  |                       |       |        |   |
| <ol> <li>6. Washing posters in place</li> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the safe)</li> </ol>  |                       |       |        |   |
| <ul> <li>7 Outside area</li> <li>1. Entrance clear of obstruction</li> <li>2. Play area litter-free</li> <li>3. Outdoor equipment safe to working order (eg water in the safe)</li> </ul>   |                       |       |        |   |
| <ol> <li>Entrance clear of obstruction</li> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in the</li> </ol>  |                       |       |        |   |
| <ol> <li>Play area litter-free</li> <li>Outdoor equipment safe to<br/>working order (eg water in t</li> </ol>   | ion (eg snow, ice)    |       |        |   |
| <ol> <li>Outdoor equipment safe to<br/>working order (eg water in t</li> </ol>  | - ·                   |       |        |   |
| working order (eg water in t  | o use and in good     |       |        |   |
|   |                       |       |        |   |
|   |                       |       |        |   |
| 5. Gates closed / locked  |                       |       |        |   |
| 6. Slip and trip hazard   |                       |       |        |   |

Signed: